



JOB DESCRIPTION - AIRPORT ASSISTANT

The key role for an airport assistant is to provide a warm and friendly arrival/departure for players using our airport transfer service whilst ensuring their safety and security. Reporting to the Airport Manager, the role will require you to liaise with our Head Office team, airport and airline staff, transport partners, players and sometimes parents. In this role you will be responsible for representing Euro Sports Camps and our partner brands in an appropriate manner, especially as your interaction with the players and parents will be the first impression they receive of the camps.

1. Arrival Days (Monday):
 - a. Meet and greet the players as they come through the arrivals gate.
 - b. Move players safely and efficiently between terminals to ensure they make their designated shuttle/holding area.
 - c. Liaise with the transport and terminal manager to ensure smooth transfers of players to the relevant camp, including completing head counts and ensuring the players have all their belongings.
 - d. Supervise and engage with players in the holding area and ensure players are safe and happy.

2. Departure Days (Sunday):
 - a. Meet players at the terminal from the transport provider, check them in with their respective airline and escort them to security.
 - b. Support the Airport Manager/Terminal Managers in separating players and ensuring all players are delivered to the correct terminal.
 - c. When necessary, ensure that paperwork for unaccompanied minors is completed and children are collected or passed onto the relevant airline staff.
 - d. Supervise players in the holding area and ensure players are kept safe and happy.

3. Remain in constant communication with the Airport Manager, Terminal Managers and Airport Team to ensure that all arrivals/departures are accounted for.

PERSON SPECIFICATION - AIRPORT ASSISTANT

All staff, on camp and in the airport, contribute to the overall smooth running of the children's camp experience. Ultimately the safety of children is paramount, and the high standards expected of working with top brands needs to be maintained. We expect high personal standards, friendly, positive and approachable staff who will always remain professional and calm. Staff will be able to handle sensitive situations well, adhering to confidentiality and data protection guidance, have excellent organisational skills, be good role models and be able to contribute to a positive working environment.

THE IDEAL CANDIDATE WILL:

1. Have previous experience in childcare or child supervision
2. Be organised and have good attention to detail
3. Be available on Sundays and or Mondays throughout July and August
4. Have a positive and welcoming attitude
5. Be physically able to support players with suitcases up to 25kg and be able to walk 10,000 steps



EUROSPORTSCAMPS

LOCATION

- London Heathrow Airport, London Gatwick Airport and occasionally London St Pancras. Please note that most of our business operates from London Heathrow.

HOURS & RATE

- Our airport operating hours are from 08:00 - 16:00, however, due to the nature of our business, the hours may vary from week to week and there might be times when you need to work additional hours.
- £110 per day based on 8-hour shift (incl 30 minutes lunch break). Over-time will be paid at £15 per hour
- Travel expenses (up to £20) to be reimbursed monthly following successful shifts

TO APPLY

Please include CV and a short paragraph outlining how you meet the specifications listed above and why you'd like the role.

Please apply via the application form [HERE](#). Any questions or queries can be sent to recruitment@cmtlearning.com

Website: <https://www.eurosportscamps.com/>